Template for Following Up After Submitting an Application

Subject: Follow-Up on Application for [Job Title] - [Your Name]

Dear [Hiring Manager's Name],

I hope this message finds you well. I recently submitted my application for the [Job Title] position at [Company's Name] and wanted to follow up to ensure my application and resume were received.

I remain very interested in this opportunity and believe my background in [relevant field or experience] aligns well with the needs of your team. I am eager to bring my [specific skill or experience] to [Company's Name].

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences can contribute to your team. Please let me know if there is any additional information you need from me.

Best regards,

[Your Full Name]